

Relativity – an Overview

Relativity is a leading web based litigation support platform. Relativity is offered as a hosted service by more firms than any other litigation support software and has become the default review platform to compare against the leading proprietary alternatives (of which the most established in the UK are Kroll Ontrack, Epiq Documatrix, FTI Ringtail and, Autonomy Introspect).

Millnet add value versus other Relativity hosting firms in the UK by offering a highly consultative mix of leading advice and technologies ‘upstream’ from the legal review process so as to ensure that only the most relevant documents are loaded into the Relativity database thereby saving considerable time and cost.

Relativity’s main strengths are speed and scalability, ease of use, highly flexible security and workflow to accommodate simple through to highly complex multiple phase multi-lawyer review. The following screenshots provide a high level overview of the ‘look’ and key elements of the Relativity software platform. Refer to Millnet’s Feature Comparison Table for more detailed information comparing the various hosted search and review options provided by Millnet.

Main screen layout and features

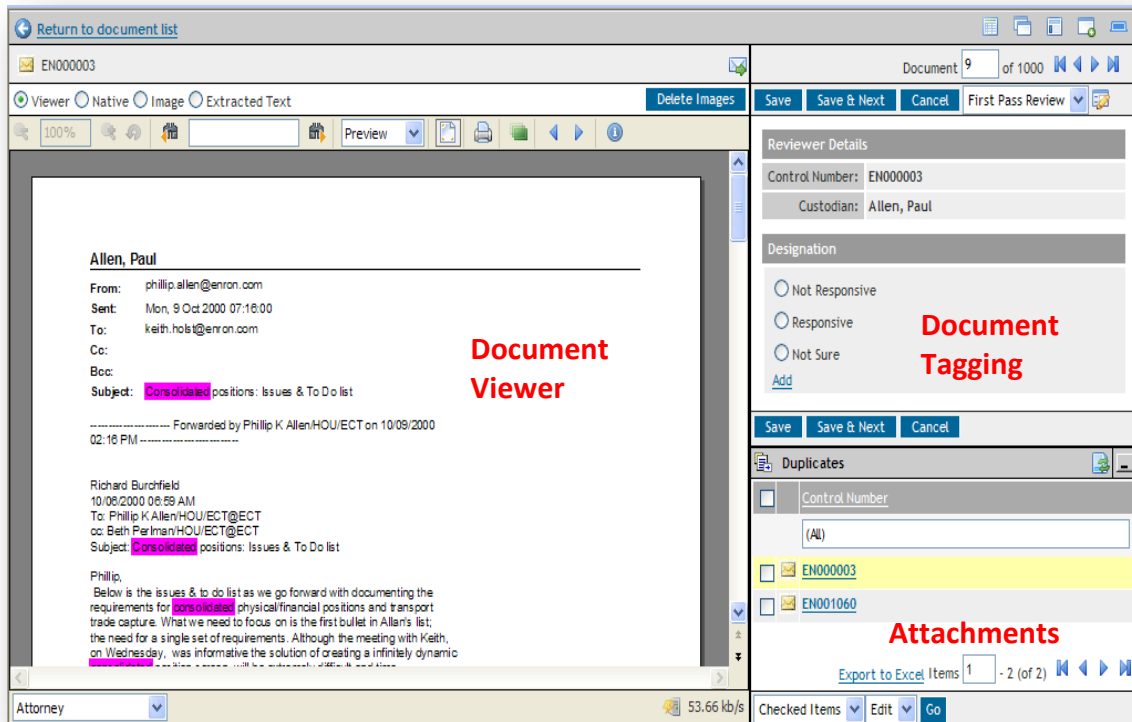
With Relativity there is complete control over the features and access that reviewers have to folders or even down to document and field level. To keep the interface as ‘clean’ and simple as possible, reviewers only see those features to which they have access. This simplifies the process of making documents available to non technical people or anyone who is not familiar with using the software.

One of the main differences between Relativity and other review platforms is the document folders, list and document view are not ‘squashed’ onto a single screen. Instead, the philosophy is to have a screen called the ‘Document List’ (see screenshot below) view and another called the ‘Document Viewer’ (screenshot on next page). For users with two screens these can be split across the two screens (highly recommended).

The screenshot displays the Relativity software interface. On the left, a 'Document Folder View' shows a hierarchical tree structure of folders under 'Millnet - Mini Salt vs. Pepper'. The folders include 'Custodians' (with sub-folders for 'Allen, Paul', 'Badeer, Robert', 'Bailey, Susan', 'Carson, Mike', 'Maggi, Mike', and 'Slinger, Ryan'), 'Foreign Documents', and various document categories like 'all_documents', 'cal_articles', 'california', 'deleted_items', 'inbox', 'memo_s', 'notes_inbox', 'press_releases', and 'sent_items'. On the right, the 'Document List' view shows a table of documents with columns for 'Control Number', 'Author', 'Subject', and 'Sent Date'. The table lists 11 items, including documents from 'Mutex Investor Network' and 'messenger@ecm.bloomberg.com'. A 'Keyword Search' bar is at the top right, and a 'Checked' status bar is at the bottom.

Control Number	Author	Subject	Sent Date
EN000001	Mutex Investor Network	December 14, 2000 - Bear Stearns' predictions for telecom in Latin America	13/12/2000 17:41
EN000001.01	Mutex Investor Network	Excel Sample Document.xls	13/12/2000 17:41
EN000001.02	Mutex Investor Network	Sample Word Document.doc	13/12/2000 17:41
EN000001.03	Mutex Investor Network	Sample Power Point.ppt	13/12/2000 17:41
EN000001.04	Mutex Investor Network	Korean Sample.doc	13/12/2000 17:41
EN000001.05	Mutex Investor Network	Tracked Changes.doc	13/12/2000 17:41
EN000001.06	Mutex Investor Network	Sample Video.wav	13/12/2000 17:41
EN000002	messenger@ecm.bloomberg.com	Bloomberg Power Lines Report	13/12/2000 07:35
EN000003	phillip.allen@enron.com	Consolidated positions: Issues & To Do list	09/10/2000 08:16
EN000004	phillip.allen@enron.com	Consolidated positions: Issues & To Do list	09/10/2000 08:00
EN000005	phillip.allen@enron.com		05/10/2000 07:26

Relativity – an Overview



How Does the Service Work?

- Hard copy documents are scanned, OCR'd (optical character recognition – i.e. made searchable) and optionally coded (i.e. manually enter fields such as date, document type, author, recipients etc).
- Electronic documents are processed and may have been subjected to an early case searching / culling in Nuix or reviewed in Equivio Relevance to reduce the volume of irrelevant documents that would otherwise be loaded into Relativity.
- Documents received in electronic format on disclosure (normally in an agreed 'load file' format) can normally be loaded directly into Relativity with little or no additional processing cost.
- Users are set up with a username and password and if they require training this is either face to face or over the web by experienced Millnet Consultants.

Relativity Key Features

- Easy to use – learning curve 15 minutes
- Sort and / or filter the document list at the click of a button
- Simple keyword through to highly advanced searching
- Total flexibility over how documents are organised into 'folders'
- Retain the folder structure of the original files in a Window Explorer 'like' view
- Control over who can see and do what
- Full history of who has done what for every document
- Supports all annotation and redaction requirements
- Fast easy production of documents for disclosure and trial bundles
- Supports all foreign languages
- Highly secure including 128-bit SSL encryption (same as online banking)